



GENERAL MEMBER MEETING MINUTES

Monday November 9, 2020, 6:30PM Via Zoom

Call to Order

- The virtual meeting was called to order by Emily LeFlem at 6:36pm.
- Attendees: Jennie Boden, Matt Colby, Colleen Gagnon, Emily LeFlem, Lindsay Nye, Coda and Ryan Campbell, Emily Bogle and Lindsey Tompkins

Review of Prior Meeting Minutes

- The attendees reviewed the meeting minutes from the October 13, 2020 Member Meeting.
- Motion: Lindsay Nye made a motion to approve the October 13, 2020 minutes. Jennie Boden seconded the motion. There being no discussion, the motion carried unanimously.

Introductions

- The committee introduced themselves and welcomed new members, Lindsey Tompkins and Coda and Ryan Campbell.

Report of the Officers

Treasurer's Report

Ms. LeFlem provided the Treasurer's Report from October 2020:

	Citizens Bank Checking
Balance as of 10/1/20	\$12,477.34
Deposits	\$50.00

Disbursements	\$217.75
Balance as of 10/31/20	\$12,309.59

Mrs. LeFlem updated the committee that the disbursements were \$68.75 to NH PTA, \$99.00 to MyPTEZ accounting PTA software yearly fee and \$50.00 for the Henniker Chamber of Commerce yearly payment.

Unfinished Business

- The Gaga Ball Pits- They have arrived and are a success!
- Charleston Wrap Fundraiser 2020- The PTA typically does one large fundraiser each year. The committee chose the Charleston Wrap Fundraiser this year. The fundraiser was kicked off a week ago Friday and as of now there are 77 students that have created an account and of that 39 students are participating. There have been 269 items sold which total \$4,321 of which the PTA's portion is \$1,628.10. Emily will send an email to further promote the fundraiser and provide more information regarding the student prizes. It was discussed that the PTA looks to earn approximately \$5,000 at the one large fundraiser.
- Bank Signer- Lindsay Nye is currently the second signer on the account.
- Donations- The PTA can now easily accept donations through the website HennikerPTA.org. There is a small processing fee through paypal. Lindsay Thompkins mentioned Giving Tuesday be promoted to encourage donations.
- Membership Dues- Committee discussed moving membership dues to \$10.00.
- PTO Conversion- Emily LeFlem decided to look into more PTA resources. There are grant funded programs available. Committee discussed that being part of the PTA does have value.

New Business

Tree Lighting- The tree lighting was discussed. The tree lighting will occur on December 5th from 5:00pm-6:00pm. The committee discussed that this will be a drive through event. There will be a location to donate an item to the Henniker Food Bank, a location to mail a letter to Santa, a spot to wave to Santa and get a candy cane. A subcommittee was formed to plan this event. The subcommittee will be led by Emily Bogle. Coda Camble offered to design a large "soup can" to collect food bank

donations and a large 'mailbox' to collect letters to Santa. The committee graciously accepted her offer. The committee discussed having the students make ornaments to hang on the tree and have the ornaments showcased in multiple posts on Facebook. It was suggested that the Henniker Huskie mascot be out waving with Santa.

Teacher Appreciation

- The committee discussed that it would be very nice to provide the teachers with a special shout out before the holidays. The committee discussed that it would be very nice to do something for the teachers before the holidays. The committee discussed providing k-cups at the staff coffee area, tea, hot chocolate and possibly a small snack for each staff member to say "We are Thankful For You!" . There are 111 staff members at HCS.

Action Items

- Tree Lighting 12-5-20: subcommittee headed by Emily Bogle
- Test tree lights, coordinate Santa, get candy canes and holiday music
- Appreciation gift for teachers on November 20, 2020- Emily LeFlem
- Pat's Peak Scholarship- Emily LeFlem will call Pat's Peak to see if the scholarships will happen this year.
- Snowman contest
- Budget- Emily LeFlem will post PTA budget and information regarding where the money is spent.
- Promote Box Tops? Amazon Smile?

Motions

- Jennie Boden made a motion to allocate up to \$1,000 for a teacher small appreciation event on 11/20/20. Lindsay Nye seconded the motion. The motion passed unanimously.
- Jennie Boden made a motion to increase the overall membership fee for Henniker PTA to \$10.00. Matt Colby seconded the motion. The motion passed unanimously.

Adjournment

- Our next meeting will be virtual on Monday December 14th, 2020 at 6:30 pm. Mrs. Boden will send out a zoom link.
- There being no further business, the meeting was adjourned at 7:33pm

Submitted by:

Colleen Gagnon

Date: 11/25/20