



General Member Meeting MEETING MINUTES  
Monday, June 8, 2020, 6:30PM Via Zoom

**Call to Order**

- The meeting was called to order by Ashley Kennedy, PTA President, at 6:34pm, in the HCS library.
- Attendees: Jennie Boden, Tracy Brake, Matt Colby, Colleen Gagnon, Ashley Kennedy, Emily LeFlem and Lindsay Nye.

**Review of Prior Meeting Minutes**

- The attendees reviewed the meeting minutes from the March 9, 2020 Member Meeting.
- Motion: Ms. Kennedy made a motion to approve the March 9, 2019 Minutes. Ms. Brake seconded the motion. There being no discussion, the motion carried unanimously.

**Report of the Officers**

**Treasurer's Report**

Ms. LeFlem provided the Treasurer's Report from March 2020:

	<b>Citizens Bank Checking</b>
<b>Balance as of 3/1/20</b>	<b>\$18430.23</b>
<b>Deposits</b>	<b>\$89.13</b>
<b>Disbursements</b>	<b>\$2,272.57</b>
<b>Balance as of 3/31/20</b>	<b>\$16,246.49</b>

Ms. LeFlem also included an income statement YTD, reporting showing a budgeted net profit of \$746, compared to an actual YTD net profit of \$1,275.

- Action Item: Ms. LeFlem to create a draft of the 2020/21 budget for review by the Executive Board and circulate it by mid-June for approval by June 30, 2020.

## **Unfinished Business**

### **Fisher Cats Game**

- This event will be postponed to either later this Fall or perhaps next year. Those who purchased tickets will either be refunded or the purchase of their tickets will be directed toward a future event.
- Ms. Kennedy will work with the Fisher Cats to identify a date in 2021.

### **Position of Secretary**

- The attendees discussed parameters surrounding Board officers, noting that Board officers serve two (2) year terms with a two (2) term limit.
- Motion: Ms. Kennedy made a motion to nominate Colleen Gagnon as Secretary of the PTA. Ms. Boden seconded the motion. There being no discussion, the motion carried unanimously.

### **The Book Fair**

- The date is held for September 11-18th for the book fair.
- Ms. Brake reported that Scholastic does return virtual book fairs, if needed.
- Action Item: Ms. Brake will confirm that these dates work for HCS, and it will be determined at a later date if the book fair will need to be held virtually.

## **Adjournment & Announcements**

- There was a discussion about purchasing a new item for the playground for the kids to come back to something new.
- It was determined that new fundraisers would be discussed at the August meeting (see below).
- There being no further business, the meeting was adjourned at 8:04pm.
- Our next meeting is August 3, 2020 at 6:30 pm.

Submitted by:

Jennie Boden

Date: 6/8/20

