



GENERAL MEMBER MEETING MINUTES
Monday September 13, 2021 6:30PM Via Zoom

Call to Order

- The virtual meeting was called to order by Emily LeFlem at 6:31pm. Emily LeFlem shared the mission statement.
- Attendees: Emily LeFlem, Matt Colby, Ashley Rainey, Deb Greaves, Lindsey Tompkins, Tracy Travers, Colleen Gagnon, Lindsay Nye, Tara Holbrook

Review of Prior Meeting Minutes

- The attendees reviewed the meeting minutes from the August 16, 2021 Member Meeting.
- **Motion**: Matt Colby made a motion to approve the August 16, 2021 minutes. Colleen Gagnon seconded the motion. There being no discussion, the motion was carried unanimously.

Report of the Officers

Treasurer's Report

Ms. LeFlem provided the Treasurer's Report from August 2021:

	Citizens Bank Checking
Balance as of 8/1/21	\$13,324.51
Deposits	\$20.48
Disbursements	\$0

Balance as of 8/31/21	\$13,344.99
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Ms. LeFlem reported that the bill for the NEC ropes course was received on August 30th for the trip that occurred on June 15, 2021. The trip was for 46 students, it was budgeted for and the amount was approved.

Unfinished Business

- Recess Shed: Ms. LeFlem reported that she has not heard back regarding the capstone project. Ms. LeFlem will send an email to the school regarding the recess shed project.
- New Members- All are excited for the new members. Ms. LeFlem plans to send out email regarding new memberships. A PTA blurb could be added to the weekly school email.

New Business

- The status of the Scholastic Book Fair was discussed. It was discussed that a Fall book fair will not be held due to COVID concerns. A Saturday morning book fair is a possibility that Ms. LeFlem will look into. A Spring Book Fair will hopefully be a possibility.
- The Pizza Social will not occur this year due to COVID concerns.
- Fundraising – Charleston Wrap fundraiser for 2021-2022 was discussed. There are parent incentives, a poster for the students regarding the prizes. The committee had good feedback regarding the products received last year. An alternative fund raiser was discussed where people are asked if they would like to donate instead of buying products. The committee discussed doing both the “No” fundraiser and Charleston Wrap at the same time.
- The committee discussed the meeting format and decided to continue holding meetings via zoom.
- Spirit Wear– Lindsay Tompkins will reach out to Shirt Masters, Chichester and Deb Greaves will reach out to NEC regarding Spirit Wear. The sale of the items does not need to be done as a fundraiser.
- Membership Forms- Have available at Music on Main Street and At the Parent Pop-In

Action Items

- Find a treasurer.

Adjournment

- Our next meeting will be virtual on Monday October 11, 2021 at 6:30 pm.
- There being no further business, the meeting was adjourned at 7:51 pm

Submitted by:

Colleen Gagnon 10/10/21