



GENERAL MEMBER MEETING MINUTES  
Monday February 8, 2021 6:30PM Via Zoom

**Call to Order**

- The virtual meeting was called to order by Emily LeFlem at 6:29pm.
- Attendees: Colleen Gagnon, Emily LeFlem, Lindsay Nye, Matt Colby and Lindsey Tompkins

**Review of Prior Meeting Minutes**

- The attendees reviewed the meeting minutes from the January 11, 2021 Member Meeting.
- Motion: Lindsay Nye made a motion to approve the January 11, 2021 minutes. Emily LeFlem seconded the motion. There being no discussion, the motion carried unanimously.

**Report of the Officers**

**Treasurer's Report**

Ms. LeFlem provided the Treasurer's Report from January 2021:

|                              | <b>Citizens Bank<br/>Checking</b> |
|------------------------------|-----------------------------------|
| <b>Balance as of 1/1/21</b>  | <b>\$13,009.03</b>                |
| <b>Deposits</b>              | <b>\$3,433.10</b>                 |
| <b>Disbursements</b>         | <b>\$1,150.56</b>                 |
| <b>Balance as of 1/31/21</b> | <b>\$15,291.57</b>                |

Mrs. LeFlem updated the committee that there were three disbursements and they were \$331 to Coda Campbell for the mailbox and soup can supplies. The two other disbursements were to Mrs. LeFlem and they were \$369.23 for the coffee bar event for teachers and \$450.33 for tree lighting supplies. There were two deposits made. The Charleston Fundraiser deposit was \$3,333.10 and then there was also a \$100 restitution deposit.

Mrs. LeFlem noted that she did buy a gift card for Mrs. Reynard to reward her for having the top selling class. She will be seeking reimbursement for \$25 dollars for that gift card. She noted that the Charleston rep also paid \$25 dollars toward the gift card.

**Winter recess supplies to be purchased for \$260.53 were approved via email on January 25, 2021.** The total for the winter recess supplies actually were \$255.53 due to a \$5.00 discount from Target for a delivering mix-up.

## **Unfinished Business**

- Winter playground needs. Items purchased will be dispersed for students to use. If there are any more items requested to be purchased the committee will continue to discuss possible equipment purchases. Possibly take pictures of students using the new recess equipment to post on facebook.
- Charleston Wrap Fundraiser: The prizes have been distributed. Robot Derby to be done in the Spring due to outdoor weather complications.
- Valentine's Day door decorating contest: Mrs. LeFlem has the lollipops ready for students. Doors are being decorated and look great. Awards will be made. Doors will be judged Friday morning 2.12.21. Pictures will be taken and shared on facebook.
- NEC Tennis courts are not expected to re-open. Too expensive to make usable.

## **New Business**

- March Youth Art Month: Possibly share student art work on facebook page. Mr. Colby will speak with Mr. Storro about this. Committee discussed the possibility

of a prize for art work or funds toward celebrating art month. Mr. Colby and Mrs. LeFlem will continue to speak about this.

- Playground area: Committee will look into more permanent structures for basketball hoops, possibly a tennis net and painting the hard top area. The town does own the basketball area on the lower field. Mrs. LeFlem will contact the Town Administrator about the PTA improving the court area.
- Recess Shed: Mr. Colby and Mrs. LeFlem will investigate further. A recess shed would be a location where students could sign equipment out to use during their recess and then return it at the end of their recess. Equipment could be easily sanitized.

### **Action Items**

- Schedule Robot Derby -Spring
- Snowman Competition?
- Valentine's Door Decorating-judge doors on 2.12.21
- Recess Shed and Playground court area on lower field
- March Youth Art Month

### **Adjournment**

- Our next meeting will be virtual on Monday March 8, 2021 at 6:30 pm.
- There being no further business, the meeting was adjourned at 6:52pm

Submitted by:  
Colleen Gagnon

Date: 2/25/21