



GENERAL MEMBER MEETING MINUTES

Monday December 13, 2021 6:30PM Via Zoom

Call to Order

- The virtual meeting was called to order by Emily LeFlem at 6:31pm. Emily LeFlem shared the mission statement.
- Attendees: Emily LeFlem, Matt Colby, Ashley Rainey, Colleen Gagnon, Lindsay Nye, Tracy Travers, Tara Holbrook, Deb Greaves, Christie Brown, Lindsay Tompkins

Review of Prior Meeting Minutes

- The attendees reviewed the meeting minutes from the November 8, 2021 Member Meeting.
- **Motion: Emily LeFlem made a motion to approve the November 8, 2021 minutes with revision. Ashley Rainey seconded the motion. The motion was carried unanimously.**

Report of the Officers

Treasurer's Report

Ms. LeFlem provided the Treasurer's Report from November 2021:

	Citizens Bank Checking
Balance as of 11/1/21	\$12,886.54
Deposits	\$23.67
Disbursements	\$.69

Balance as of 11/31/21	\$12,909.52
-------------------------------	--------------------

Ms. LeFlem reported that the cash disbursements were to pay a PayPal fee. Deb Greaves has agreed to take over as treasurer and a date will be set for that to occur. Ms. LeFlem reviewed anticipated upcoming charges for the accounting software -\$99.00 and the storage unit -\$1080.00. Ms. LeFlem also reviewed expenses that she will be seeking reimbursement for: The website and domain name, the teacher coffee bar and the tree lighting.

Unfinished Business

- Recess Shed: The Lumbar Barn will sell the supplies needed to us for \$1000. The committee is planning to build the shed indoors and then move it to it's permanent location. Committee discussed possibly using the Tech Room or the stage at the school to build the shed.
- Tree Lighting: It was a success! Ms. LeFlem will write thank you notes to those who helped with the event. There was positive feedback received regarding the event. Approximately 100 kids came through. The committee discussed investigating the use of the gazebo for next year's tree lighting and possibly partnering with the Henniker Chamber of Commerce for the event. Ashley Rainey and Tara Holbrook will read through the Santa letters and respond as deemed necessary. Emily LeFlem will share a Santa response letter she used in past years.
- Artsonia: Mr. Colby will check on the School Board policy regarding this.
- Book Fairs- A Spring Bookfair was discussed with a possible date of February 9th-15th. It was suggested that the Spirit Wear be done in conjunction with the book fair.
- Cookie Dough fundraiser: Looking to do this late January or Early February. Ms. LeFlem will check on the possible donation link.
- Treasurer: Deb Greaves and Emily LeFlem will meet in the next few weeks.
- Storage Shed: Need to go through it and determine if it is still necessary.

New Business

- Artist in Residence

Action Items

- Recess Shed
- Cookie Dough Fundraiser
- Storage Shed
- Book Fair/Spirit Wear

Adjournment

- Our next meeting will be virtual on Monday January 10, 2022 at 6:30 pm.
- There being no further business, the meeting was adjourned at 7:02 pm

Submitted by:

Colleen Gagnon 1/2/2022